



SUDDEN CLOSURE

Policy statement

Under the arrangements which govern pre-schools we must operate to set guidelines. If for any reason the following cannot be met, we will be unable to operate the pre-school for that session and will be forced to close. The pre-school will not reopen until the issue is resolved.

Possible Reasons for closure

1. Power cut
2. Dangerous conditions such as snow and ice
3. Flooding
4. Staff sickness resulting in not enough staff to comply with Ofsted ratios
5. Heating failure ('The workplace (Health, Safety and Welfare) Regulations 1992' and 'The Education (Schools Premises) Regulations 1999'.)
6. Infectious Diseases

Procedures

The pre-school manager will liaise with the chair of committee with regards to any decisions resulting in closure.

Staff absence will try to be resolved by requesting cover from bank staff, committee members or volunteers. Parents could also be requested to take their children home.

If for any reason a sudden closure is necessary, parents will be contacted as soon as possible via phone and email. An announcement will also be placed on the home page of the website and on the door of the pre-school, along with Facebook.

Staff will remain at the pre-school unless it is unsafe for them to do so.

The fees would still need to be paid due to the running costs of the pre-school.

Pay staff as normal (unless they are sick and do not qualify for satisfactory Sick pay or Occupational Sick pay).

Policy Review

As part of Rainbows End Pre-School monitoring of child protection and safeguarding this policy will be subject to periodic review.

Policy adopted by: Rainbow's End Pre-School
Date: 01.01.2024
Policy Review Date: 31.12.2024 (or sooner if required)